

WHEREAS, all bids are subject to a 10.5 percent savings from materials to be deducted from the original bid amounts listed above, and

WHEREAS, all bids were reviewed by county staff and the Infrastructure Committee, and

WHEREAS, the Infrastructure Committee recommends proceeding with Leg 1 (Sheriff's Office Communication Tower), Leg 4 (Fair Park) and Leg 5 (New Highway Shop), and

WHEREAS, the Infrastructure Committee approved the bid with Central Cable Contractors as the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to contract with Central Cable Contractors for fiber optic cable installation for the new Highway Shop to be completed in 2014. The County Administrator is further authorized to contract for the Sheriff's Office communication tower and the Fair Park to be completed in 2015 provided that there is adequate funding.

Fiscal Note: The Sheriff's Office Communication tower (Leg 1) cost is \$53,193. The Fair Park (Leg 4) cost is \$74,223, \$40,000 of this amount is included in the 2014 budget. The New Highway Shop (Leg 5) cost is \$32,130 which has already been allocated as part of the construction costs for the new highway shop.

Ayes_25___ Noes__1___ Abstain_____ Absent__3___ Vacant_____

Ayes: Jones, Kelly, David, Tietz, Braughler, Buchanan, Morris, Wineke, Rinard, Counsell, Reese, morse, Nass, Payne, Kutz, Hanneman, Schroeder, Mode, Kannard, Poulson, Jaeckel, Foelker, Borland, Schultz, Christensen

Noes: Zentner

Absent: Hartz, Lund, Babcock

Vacant: 1

Requested by
Infrastructure Committee
Ben Wehmeier, J. Blair Ward, Brian Lamers, 10/13/14, 10/14/14

10/14/14

APPROVED: Administrator: BW; Corp. Counsel: JBW; Finance Director: BL

**GENERAL FINANCIAL CONDITION
JEFFERSON COUNTY WISCONSIN
October 1, 2014**

Available Cash on Hand		
September 1, 2014	\$	(324,173.56)
September Receipts	\$	<u>6,817,097.73</u>
 Total Cash	 \$	 6,492,924.17
Disbursements		
General - September 2014	\$	5,560,498.49
Payroll - September 2014	\$	<u>1,249,339.40</u>
 Total Disbursements	 \$	 <u>6,809,837.89</u>
 Total Available Cash	 \$	 (316,913.72)
Cash on Hand (in bank) Oct. 1, 2014	\$	343,847.21
Less Outstanding Checks	\$	<u>660,760.93</u>
 Total Available Cash	 \$	 (316,913.72)
 Local Government Investment Pool - General	 \$	 19,452,851.65
Institutional Capital Management	\$	16,102,873.82
Local Government Investment Pool -Clerk of Courts	\$	25,941.79
Local Government Investment Pool -Farmland Preservation	\$	227,699.98
Local Government Investment Pool -Parks/Liddle	\$	87,501.70
Local Government Investment Pool -Highway Bond	\$	<u>10,533,338.01</u>
	\$	46,430,206.95
2014 Interest - Super N.O.W. Account	\$	1,126.96
2014 Interest - L.G.I.P. - General Funds	\$	16,766.95
2014 Interest - ICM	\$	116,154.12
2014 Interest - L.G.I.P. - Parks /Carol Liddle Fund	\$	56.29
2014 Interest - L.G.I.P. - Farmland Preservation	\$	150.30
2014 Interest - L.G.I.P. - Clerk of Courts	\$	16.69
2014 Interest - L.G.I.P. - Highway Bond	\$	<u>2,135.74</u>
Total 2014 Interest	\$	136,407.05

JOHN E. JENSEN
JEFFERSON COUNTY TREASURER

RESOLUTION NO. 2014-_____

Purchase and Installation of Fiber Optic Cable

Executive Summary

As part of the 2014 Budget, funds had been allocated to run the fiber optic backbone to the Fair Park and to the new Highway Facility location. During the course of the past year, it was determined that it was necessary to upgrade the Sheriff's Office communication tower with fiber optic cable. In addition, the City of Jefferson has plans over the course of the next few years to remove utility poles that the County utilizes to run fiber optic cable to various county facilities. If the utility poles are removed, the County would be required to run the fiber optic cable underground. As a result, the County bundled these projects to determine if it could achieve an economy of scale.

A total of 10 firms responded. Trace Technologies and Lan-Tel were determined to be the lowest bidders. After conducting a background check, the Infrastructure Committee determined that neither of these two bidders was a responsible bidder. The next lowest bid was from Central Cable Contractors which the Infrastructure Committee determined to be the lowest responsible bidder. The Infrastructure Committee is recommending that at the present time, fiber optic cable installation be limited to Leg 1 (Sheriff's Office Communication Tower), Leg 4 (Fair Park) and Leg 5 (New Highway Shop) with the other legs being completed at a later time. Staff determined that there would be savings to purchase the materials directly instead of through the contractor which would reduce the total cost for the three legs to \$159,546 by accepting the bid from Central Cable Contractors. The county will contract for the new Highway Shop to be completed in 2014. The county will contract for the Sheriff's Office communication tower and the Fair Park to be completed in 2015 provided that there is adequate funding.

WHEREAS, a Request for Proposals was published seeking installation of fiber optic cable for multiple independent projects with the bids being presented in the table below, and

Company	Leg 1	Leg 4	Leg 5	Leg 7	Fair Opt 1	Fair Opt 2	Fair Opt 3	Total
Trace Technologies Tulsa, OK	47,100	62,500	28,995	13,995	6,650	7,150	9,050	175,440
Lan-Tel Liberty, MO	52,835	64,166	28,429	150,870	2,716	3,450	8,426	310,892
Central Cable Contractors Waupun, WI	55,049	76,457	33,015	173,449	3,086	5,790	9,750	356,596
Underground Systems, Inc Eau Claire, WI	65,042	87,183	42,478	203,075	4,836	6,445	13,186	422,245
Pro Electric, Inc Janesville, WI	68,810	97,730	41,958	230,358	5,051	8,136	13,556	465,599
J & R Underground Blancgardville, WI	64,410	90,668	37,741	256,264	4,263	6,588	12,533	472,467
Pieper Electric Milwaukee, WI	104,039	120,428	48,499	283,050	4,359	8,616	15,801	584,792
Koch's Telecommunications Hustisford, WI	105,831	143,015	59,272	303,696	5,644	9,817	18,197	645,472
Michels Corporation Brownsville, WI	129,088	144,812	62,763	427,355	10,561	14,606	21,782	810,967

Leg 1-Sheriff's Office Communication Tower

Leg 4-Fair Park

Leg 5-New Highway Shop

Leg 7-City Request

Option-Fair Park

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Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Infrastructure Committee
Ben Wehmeier, J. Blair Ward, Brian Lamers, 10/13/14, 10/14/14
10/9/14; 10/14/14

APPROVED: Administrator ; Corp. Counsel ; Finance Director 



JEFFERSON COUNTY
OFFICE OF THE COUNTY
ADMINISTRATOR

BEN WEHMEIER
County Administrator

TAMMIE J. JAEGER
Administrative Assistant
Confidential

320 S. Main Street Room 111
Jefferson, WI 53549
Telephone (920) 674-7101
Website: jeffersoncountywi.gov

“Jefferson County: Responsible government advancing quality of life.”

TO: Jefferson County Board of Supervisors
FROM: Benjamin Wehmeier, County Administrator
DATE: October 14, 2014
SUBJECT: 2015 Budget – Supervisor Amendments

As part of the 2015 Budget development process, individual Supervisors may submit proposed amendments to the Recommended Budget. This process enables Supervisors to provide their proposed amendment and what their intended impact is on the 2015 Budget.

Supervisors are reminded that the 2015 Recommended Budget includes a property tax levy increase of \$218,000 (0.84%) based on the new growth calculation in the County. This is the maximum increase allowed by State law. Accordingly, for operations purposes, if additional funds are sought for a specific program or operation, a corresponding reduction of a program, department or capital item should be included as part of the budget amendment process.

Attached, for your use, is a copy of the 2015 Budget Supervisor Amendment form. Feel free to make copies of this form if you wish to submit more than one amendment. Remember, only one amendment may be included on each form. This form will also be e-mailed to Supervisors so that they can make their own copies or the Administrator's Office may be contacted for further assistance.

The following is a schedule of when and how these Amendment forms will be processed and reviewed:

October 14, 2014 Supervisors receive Amendment forms and guidelines from the County Administrator.

October 14–30, 2014 Supervisors prepare any proposed Amendments to the Recommended Budget and submit them to the County Administrator's Office no later than noon on October 30, 2014.

- October 28, 2014 Public Hearing on the Recommended Budget
- October 30, 2014 Amendments are due to the County Administrator's Office no later than noon on this date.
- October 14 to
November 4, 2014 County Administrator, Finance Director and Department Heads review the proposed amendment forms and calculate the fiscal and operational impact of each proposed amendment as they are submitted to the Administrator's Office. Supervisors who submit a proposed amendment may be contacted if further explanation is needed.
- November 4, 2014 Finance Committee meets to review the proposed amendments and takes action on a recommendation to the County Board, for each proposed amendment.
- November 12, 2014 County Board meets to consider action on any proposed amendments and then adopts the 2015 Budget.

The County utilizes a formal Supervisory Amendment process in order to make it more structured and understandable for Board members. In addition, it gives staff and the Finance Committee the opportunity to analyze any proposed amendments so that the County Board can make informed decisions when they meet to adopt the budget. In order to provide the Committee and staff with sufficient time to review proposed amendments, Supervisors are asked to submit their amendments as soon as possible after October 14th.

Feel free to contact either myself or Brian Lamers if you have any questions regarding this process. I would request that if you have questions concerning the budget that these are brought through my office so we can coordinate a full response.

Sincerely,



Benjamin P. Wehmeier
County Administrator

cc: Department Heads

**2015 Budget
Jefferson County
Proposed Supervisor Amendment**

By Supervisor(s) _____

Amendment # TBD

To amend the 2015 Recommended Budget (as amended by the Finance Committee),
I (we) hereby propose:

I (we) estimate that this proposed amendment would increase / decrease (circle one) the tax levy
by \$ _____

I (we) also propose offsetting any tax levy increase / decrease (circle one) with
a tax levy increase / decrease (circle one) to the following department(s) and/or program area(s):

THIS SECTION FOR FINANCE DEPARTMENT STAFF USE

Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decrease)
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -
Totals			\$ -	\$ -	\$ -	\$ -

Finance Member	Aye	Noe
Braugher, Jim		
Hannemann, Jennifer		
Jones, Richard		
Poulson, Blane		
Schroeder, Jim		
Result	0	0

Fiscal note:

County Board voting record:

Ayes	<input type="text"/>
Noes	<input type="text"/>
Abstain	<input type="text"/>
Absent	<input type="text"/>

Wisconsin Gov. Scott Walker directs state to recognize 100s of gay marriages

5 hours ago • By Steven Verburg | Wisconsin State Journal

 (33) Comments

Gov. Scott Walker's office on Monday directed state agencies to recognize hundreds of same-sex marriages that took place in June.

Uncertainty over the state's view of those marriages had created concern for those who were wed immediately after a June 6 federal court ruling that invalidated the state's ban on same-sex marriages.

"Fantastic. That's good news," said Stephanie Donhauser, a Madison firefighter who married her partner on June 7 but postponed making payroll changes related to tax and insurance advantages because she thought she might need to remarry.

Some of the uncertainty was due to public statements by Attorney General J.B. Van Hollen declaring in June that the ban was in "full force and effect" despite the ruling by U.S. District Judge Barbara Crabb.

A week ago, **when the U.S. Supreme Court declined to hear Van Hollen's** last chance to appeal Crabb's ruling, he declined to say whether he still held that view.

On Wednesday, Van Hollen spokeswoman Dana Brueck said he considered the validity of the June 6-13 marriages to be uncertain, but he wouldn't comment further because those weddings were the subject of a lawsuit filed by the ACLU of Wisconsin.

During that week, 42 counties accepted at least 637 marriage license applications from same-sex couples, according to a State Journal survey of county clerks' offices.

The marriages were **halted on June 13**, when Crabb granted Van Hollen's request to put her ruling on hold pending appeals.

On Sept. 4, a federal appeals court panel sharply criticized the state's arguments defending the marriage ban and upheld Crabb's ruling. The ruling remained in limbo as Van Hollen appealed to the top court.

On Monday, Walker spokeswoman Laurel Patrick said the governor's decision on the June marriages followed advice from Van Hollen's office.

"Per the guidance from the Department of Justice, state agencies will examine and update forms, manuals, and other documents consistent with the ruling, and the state will be treating licenses issued in June as valid marriage licenses," Patrick said.

Tax rules

Shortly after the governor's announcement Monday, the state Department of Revenue distributed a link to a web page (go.madison.com/dormarriage) explaining how the change will play out in state taxes.

According to the **DOR web page**, anyone married by Dec. 31 must file as married jointly, married separately or head of household for 2014. Married status applies for the entire tax year.

The page said same-sex married couples no longer need to pay taxes for adding spouses to employer-provided health plans, and spousal contributions to traditional individual retirement accounts and health savings accounts are now deductible when determining state income taxes.

Further information is available at DORIncome@revenue.wi.gov and 608-266-2486.

Ray Petkovsek, a certified public accountant and partner in the Madison firm of Petkovsek and Moran, said many of his clients were concerned about the status of the June marriages.

"I know the frustration of the couples who were wondering if they are married or not," Petkovsek said. "Those marriages have been kind of hanging out there."

Filing issues

Last year, Wisconsin same-sex couples who married in states where it was legal were able to file jointly on federal income tax returns, because of a 2013 Supreme Court decision throwing out parts of the U.S. Defense of Marriage Act, which denied federal marriage benefits to gay spouses.

However, those couples needed to file an extra form, Schedule S, to recalculate their tax liability individually for Wisconsin income tax purposes. Tax preparers charged them for the extra work, and it often led to higher state taxes than married couples would pay.

By early Monday the Department of Revenue had removed Schedule S from its online repository of tax forms.

The ACLU, which filed the suit that led to removal of the same-sex marriage ban and the suit demanding recognition of the June marriages, said it welcomed Walker's decision.

"We are pleased that the State of Wisconsin is doing the right thing and recognizing these marriages," Larry Dupuis, legal director of the ACLU of Wisconsin, said in an emailed statement. "While there may be some bureaucratic snafus here and there, we expect the state to move quickly and assertively to make the promise of marriage equality a practical reality in Wisconsin."

VOTER REGISTRATION

Information provided by the Wisconsin Government Accountability Board

WHEN CAN I REGISTER TO VOTE?

You may register to vote 4 ways:

- **By mail.** Up to 20 days before the election. Registration forms should be mailed to your municipal clerk. You can start your voter registration form online at <http://myvote.wi.gov>. Your form must be printed, signed, and mailed or delivered, to your municipal clerk. You must always provide a Proof of Residence document when registering. If you are registering by mail, you can use any of the forms of Proof of Residence listed except a residential lease.
- **By Special Registration Deputy (SRDs).** As of June 2011, the G.A.B. can no longer train statewide SRDs. SRDs are trained by some municipalities to collect voter registration forms in that municipality only. Those SRDs must turn in all registration forms by 5:00 pm on the 20th day before the election and cannot collect registrations after that date. You must always provide a Proof of Residence document when registering with an SRD.
- **In the municipal clerk's office.** You may register in-person in your municipal clerk's office up until the Friday before the election at 5:00 p.m. or close of business, whichever is later. You must always provide a Proof of Residence document when registering.
- **At the polling place on Election Day.** You may register at the polls on Election Day. You must always provide a Proof of Residence document when registering.

WHAT DO I NEED TO BRING TO REGISTER TO VOTE?

Bring these with you to register:

- If you have been issued a WI driver license or WI DOT-issued ID that is current and valid, you must provide the number and expiration date. If your WI driver license is revoked, suspended or expired; or your WI DOT-issued ID is expired, provide the number and the last 4 digits of your Social Security number. If you have not been issued a WI driver license or WI DOT-issued ID, you must provide the last 4 digits of your Social Security number. If you have none of these documents, you will be able to indicate that fact.
- You must provide a Proof of Residence Document when registering to vote in Wisconsin. A Proof of Residence Document is a document that proves where you live in Wisconsin. Please see the Proof of Residence handout for a list of acceptable documents.

IS THERE ANYTHING ELSE I NEED TO KNOW ABOUT REGISTRATION?

Other information:

- A Proof of Residence document is always needed when registering to vote in Wisconsin.
- Voters must reside at their address for at least 28 days by Election Day in order to register to vote. Voters who have moved within Wisconsin less than 28 days before the election must vote from their previous address, either by absentee ballot or at the polling place. Voters who have moved to Wisconsin from another state less than 28 days before an election are only eligible to vote in Presidential elections.
- Wisconsin law no longer allows a "corroborating witness" to provide Proof of Residence. See the "Proof of Residence" documents for more details.
- You cannot register the register the Saturday, Sunday, or Monday before an election, you can register at the polling place on Election Day.

For detailed information about voting in Wisconsin, visit bringit.wi.gov.
For other information on the Government Accountability Board, visit <http://gab.wi.gov>
or call the G.A.B. Help Desk at 1-866-VOTE-WIS or 608-261-2028.

PROOF OF RESIDENCE FOR VOTER REGISTRATION

Information provided by the Wisconsin Government Accountability Board

HOW DO I PRESENT MY PROOF OF RESIDENCE DOCUMENT?

Present paper or Electronic copies

You may present your Proof of Residence document as a hard copy, paper document or an electronic document on your smartphone, tablet, or computer. An internet connection will not be provided for your use.

WHAT ARE EXAMPLES OF GOVERNMENT AGENCIES WHO CAN ISSUE A PROOF OF RESIDENCE DOCUMENT?

These are some units of government that can issue Proof of Residence:

THIS IS NOT A COMPREHENSIVE LIST. THESE ARE ONLY EXAMPLES OF UNITS OF GOVERNMENT.

Government agencies can include local, state, or federal units of government.

- Local units of government include: city, town or village clerk or treasurer's office, your county clerk or treasurer, and many others.
- State units of government include: Division of Motor Vehicles (DMV or DOT), Department of Natural Resources (DNR), Department of Workforce Development (DWD), Department of Human Services (DHS), and many others.
- Federal units of government include: Internal Revenue Service (IRS), Medicare (not second party vendors), Social Security, and many others.

WHAT ARE EXAMPLES OF PROOF OF RESIDENCE DOCUMENT ISSUED BY A GOVERNMENT AGENCY?

These are some documents issued by units of government that can be used as Proof of Residence:

THIS IS NOT A COMPREHENSIVE LIST. THESE ARE ONLY EXAMPLES OF PROOF OF RESIDENCE DOCUMENTS.

- Fishing and hunting licenses
- Vehicle registrations
- Food stamps, Wisconsin Works, Wisconsin Shares, and BadgerCare notices and correspondence
- Medicare notices and Medicare Explanation of Benefits (not from 2nd party providers or other health insurance providers)
- Social Security and SSI notices and benefits statements
- Public high school, technical college, and public university correspondence and documents, including: admissions correspondence, financial aid notices, report cards, and schedules
- Federal student loan correspondence and notices
- Billing statements and collection notices from a governmental entity
- Correspondence from a federally recognized Native American Tribe living in Wisconsin.

WHAT IF I AM UNSURE IF MY DOCUMENT WILL COUNT AS PROOF OF RESIDENCE?

If you aren't sure about your documents, call:

If you are unsure if your document will qualify as acceptable Proof of Residence, please call:

- Your municipal clerk, contact information can be found at <http://myvote.wi.gov>
- The Government Accountability Board: 1-866-VOTE-WIS or gab@wi.gov

For detailed information about voting in Wisconsin, visit bringit.wi.gov.
For other information on the Government Accountability Board, visit <http://gab.wi.gov>
or call the G.A.B. Help Desk at 608-261-2028.

PROOF OF RESIDENCE FOR VOTER REGISTRATION

Information provided by the Wisconsin Government Accountability Board

WHAT DO I NEED TO KNOW ABOUT PROOF OF RESIDENCE FOR VOTER REGISTRATION?

Proof of Residence proves where you live

- A Proof of Residence document is a document that proves where you live in Wisconsin and is only used when registering.
- You only provide a Proof of Residence document when you are registering to vote.

WHEN DO I HAVE TO PROVIDE PROOF OF RESIDENCE?

All voter must provide Proof of Residence

- All voters **MUST** provide a Proof of Residence Document. If you register to vote by mail, in-person in your clerk's office, with a Special Registration Deputy, or at the polls on Election Day, you need to provide a Proof of Residence document.

*If you are an active military voter, or a permanent overseas voter (with no intent to return to the U.S.) you do not need to provide a Proof of Residence document.

WHAT DOCUMENTS CAN I USE AS PROOF OF RESIDENCE FOR REGISTERING?

You can use these documents as Proof of Residence.

This is not a comprehensive list, but categories of the most common types used by voters.

All Proof of Residence documents must include the voter's name and current residential address.

- A current and valid Wisconsin driver license or Wisconsin state identification card.
- Any other official identification card or license issued by a Wisconsin governmental body or unit.
- Any identification card issued by an employer in the normal course of business and bearing a photo of the card holder, but not including a business card.
- A real estate tax bill or receipt for the current year or the year preceding the date of the election.
- A university, college, or technical college identification card (must include photo) **ONLY** if the voter provides a fee receipt dated within the last 9 months or the institution provides a certified housing list to the municipal clerk.
- A gas, electric, or telephone service statement (utility bill) for the period commencing no earlier than 90 days before Election Day.
- Bank statement.
- Paycheck.
- A check or other document issued by a unit of government.
- An affidavit on public or private social service agency letterhead identifying a homeless voter and describing the individual's residence for voting purposes.
- Residential lease that is effective on date of registration. (Not valid if registering by mail.)

WILL MY WI DRIVER LICENSE OR WI STATE ID CARD WORK AS PROOF OF RESIDENCE?

You can use a WI Driver License/ID if:

Only a current and valid (unexpired and not suspended or revoked) Wisconsin driver license or Wisconsin state ID card with the voter's current name and address qualifies as **Proof of Residence**.

For detailed information about voting in Wisconsin, visit bringit.wi.gov.
For other information on the Government Accountability Board, visit <http://gab.wi.gov>
or call the G.A.B. Help Desk at 608-261-2028.

ABSENTEE VOTING

Information provided by the Wisconsin Government Accountability Board.

CAN I VOTE BY ABSENTEE BALLOT?

- Any eligible, registered, Wisconsin elector can vote by absentee ballot. You do not need a reason. Whether you have a hard time getting to the polls due to a disability or if it is just more convenient for you to vote by mail, all qualified Wisconsin elections are eligible to vote by absentee ballot.

WHEN CAN I VOTE BY ABSENTEE BALLOT?

- Absentee ballots are available by mail 47 days before the partisan primary and Presidential elections and 21 days before state, local, and other elections.
- Wisconsin law restricts absentee voting *in the clerk's office* to a two week period, beginning the third Monday before the election and ending the Friday before the election. Voters may no longer register, or vote absentee, on the weekend or the Monday before the election.

HOW DO I VOTE BY IN-PERSON ABSENTEE BALLOT?

- You can complete your absentee ballot in-person in the clerk's office or you can request an absentee ballot be sent to you by mail.
- In-person absentee voting only occurs during a two week period, beginning the third Monday before the election and ending the Friday before the election.

HOW TO I VOTE IN-PERSON IN MY MUNICIPAL CLERK'S OFFICE?

- When absentee voting in-person in your municipal clerk's office, you will complete your ballot and then insert the ballot into an absentee ballot envelope/certificate. You will need to complete all the required fields and sign the certification on the envelope in order for your ballot to be counted. To view a sample absentee ballot envelope visit: <http://gab.wi.gov/forms/gab-122>.

HOW DO I GET AN ABSENTEE BALLOT BY MAIL?

- To request an absentee ballot be sent to you by mail, you may send a request to your municipal clerk by mail, fax, or e-mail. The absentee ballot request form is available at: <http://gab.wi.gov/forms/gab-121-english>.
- Regular absentee ballot requests by mail must be received by your municipal clerk no later than 5:00 p.m. the Thursday before an election to receive a ballot for that election.

CAN I REQUEST A BALLOT FOR MORE THAN ONE ELECTION?

- On your absentee ballot application, you can select to receive your ballots for one specific election, or for all elections in a calendar year.
- If you are indefinitely confined (meaning it is difficult for you to get to the polls) due to age, illness, infirmity, or disability you may request that an absentee ballot be sent to you automatically for every election.
- When you choose this option, an absentee ballot will be sent to you for every election and will only discontinue if you fail to return a ballot.

For detailed information about voting in Wisconsin, visit bringit.wi.gov.
For other information on the Government Accountability Board, visit <http://gab.wi.gov>
or call the G.A.B. Help Desk at 1-866-VOTE-WIS or 608-261-2028.

ABSENTEE VOTING

Information provided by the Wisconsin Government Accountability Board.

HOW DO I RETURN MY ABSENTEE BALLOT?

You must return your absentee ballot in the COMPLETED absentee ballot envelope/certification that was provided to you with your ballot by your municipal clerk. If your absentee ballot envelope/certification is not complete, your ballot will not be counted.

You may return your ballot either by mail or through personal delivery to your municipal clerk's office.

- If you are returning your absentee ballot to your municipal clerk by mail, it must be postmarked no later than Election Day and received by the clerk no later than 4:00 p.m. on the Friday after the election.
- If you are delivering your completed absentee ballot to your municipal clerk's office, it must be received no later than Election Day.

WHAT IF I VOTED BY ABSENTEE BALLOT, THEN CHANGE MY MIND AND WISH TO VOTE AT THE POLLS INSTEAD?

- Wisconsin Act 227 mostly prohibits a voter who has voted and returned an absentee ballot from voting at the polling place on Election Day, ask your municipal clerk or poll work if you are unsure.

HOW DO I FIND MY MUNICIPAL CLERK'S CONTACT INFORMATION?

- Visit the Wisconsin Government Accountability Board's Voter Public Access website: <http://myvote.wi.gov>

ARE THERE SPECIAL ABSENTEE RULES FOR MILITARY AND PERMANENT OVERSEAS VOTERS?

- Yes, military and permanently overseas voters can receive their absentee ballot by e-mail, fax, or mail.
- Some deadlines are different for military and permanent overseas voters. Visit <http://myvote.wi.gov> and click on the "military voter" or "permanent overseas voter" icon for more information.

For detailed information about voting in Wisconsin, visit bringit.wi.gov.
For other information on the Government Accountability Board, visit <http://gab.wi.gov>
or call the G.A.B. Help Desk at 1-866-VOTE-WIS or 608-261-2028.



Wisconsin Application for Absentee Ballot

Confidential Elector ID#
(HINDI - sequential #) (Office Use Only)

SVRS ID #
(Office Use Only)

Instructions

Instructions for completion are on the back of this form. Return this form to your municipal clerk when completed.

- Please use uppercase (CAPITAL) letters only. Fill in circles as appropriate.
- You must be registered to vote before you can receive an absentee ballot. You can confirm your voter registration at <https://myvote.wi.gov>

VOTER INFORMATION

1	Municipality	<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City		County	
2	Last Name			First Name	
	Middle Name		Suffix (e.g. Jr, II, etc.)	Date of Birth <small>(MMDDYYYY)</small>	
	Phone		Fax	Email	
3	Residence Address: Street Number & Name				
	Apt. Number		City		State & ZIP
4	If you are a military or permanent overseas elector, fill in the appropriate circle (see instructions for definitions): <input type="checkbox"/> Military <input type="checkbox"/> PermanentOverseas				

I PREFER TO RECEIVE MY ABSENTEE BALLOT BY: (Ballot will be mailed to the address above if no preference is indicated)

5	<input type="checkbox"/> MAIL	Mailing Address: Street Number & Name				
	<input type="checkbox"/> VOTE IN CLERK'S OFFICE	Apt. Number		City		State & ZIP
		Care Facility Name (if applicable)				
		C / O (if applicable)				
	<input type="checkbox"/> FAX	Fax Number				
<input type="checkbox"/> EMAIL	Email Address (required for email or online delivery)					Military and Permanent Overseas only

I REQUEST AN ABSENTEE BALLOT BE SENT TO ME FOR: (mark only one)

6	<input type="checkbox"/> The election(s) on the following date(s): _____
	<input type="checkbox"/> All elections from today's date through the end of the current calendar year (ending 12/31).
	<input type="checkbox"/> Every election subsequent to today's date. I further certify that I am indefinitely confined because of age, illness, infirmity or disability and request absentee ballots be sent to me until I am no longer confined or fail to return a ballot.

TEMPORARILY HOSPITALIZED VOTERS ONLY (please fill in circle)

7	<input type="checkbox"/> I certify that I cannot appear at the polling place on election day because I am hospitalized, and appoint the following person to serve as my agent, pursuant to Wis. Stat. § 6.86(3).					
	Agent Last Name		Agent First Name		Agent Middle Name	
	AGENT: I certify that I am the duly appointed agent of the hospitalized absentee elector, that the absentee ballot to be received by me is received solely for the benefit of the above named hospitalized elector, and that such ballot will be promptly transmitted by me to that elector and then returned to the municipal clerk or the proper polling place.					
	Agent Signature	X	Agent Address			

ASSISTANT DECLARATION / CERTIFICATION (if required)

I certify that the application is made on request and by authorization of the named elector, who is unable to sign the application due to physical disability.

Agent Signature	X	Today's Date	
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VOTER DECLARATION / CERTIFICATION (required for all voters)

I certify that I am a qualified elector, a U.S. Citizen, at least 18 years old, having resided at the above residential address for at least 28 consecutive days immediately preceding this election, not currently serving a sentence including probation or parole for a felony conviction, and not otherwise disqualified from voting. **Please sign below to acknowledge that you have read and understand the above.**

Voter Signature	X	Today's Date	
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Wisconsin Application for Absentee Ballot Instructions

General Instructions: *Please Review Fully* This form should be submitted to your municipal clerk, unless directed otherwise.

- This form should only be completed by registered voters; if you are not a registered voter or military elector, please submit a Voter Registration Application (GAB-131) with this form.

1	<ul style="list-style-type: none"> • Indicate the municipality and county of residence. Use the municipality's formal name (For example: City of Plymouth, Village of Chenequa, or Town of Aztalan).
2	<ul style="list-style-type: none"> • Provide your name as you are registered to vote in Wisconsin. If applicable, please provide your suffix (Jr, Sr, etc.) and/or middle name. If your current name is different than how you are registered to vote, please submit a Voter Registration Application (GAB-131) with this form to update your information. • Provide your month, day and year of birth. Remember to use your birth year, not the current year. • Providing your telephone/fax number or email address allows elections officials to contact you if there is a problem with your absentee application.
3	<ul style="list-style-type: none"> • Provide your home address (legal voting residence) in Wisconsin. • Provide the full house number (including fractions, if any). • Provide your full street name, including the type (St, Ave, etc.) and any pre- and/or post-directional (N, S, etc.). • Provide the city name and ZIP code as it would appear on mail delivered to the home address. • <u>You may not enter a PO Box as a voting residence.</u> A rural route box without a number should not be used.
4	<ul style="list-style-type: none"> • A "Military elector" is a person, or the spouse or dependent of a person who is a member of a uniformed service or the merchant marines, a civilian employee of the United States, a civilian officially attached to a uniformed service and serving outside the United States, or a Peace Corp volunteer. Military electors do not need to register to vote. Military electors will continue to receive ballots for all elections unless otherwise requested. • A "Permanent Overseas elector" is a person who is a United States citizen, 18 years old or older, who resided in Wisconsin immediately prior to leaving the United States, who is now living outside the United States <u>and has no present intent to return</u>, who is not registered in any other location, or who is an adult child of a United States citizen who resided in this state prior to establishing residency abroad. Permanent Overseas electors will receive ballots for federal offices only and must be registered to vote prior to receiving a ballot.
5	<ul style="list-style-type: none"> • Fill in the circle to indicate your preferred method of receiving your absentee ballot. <u>Only Military and Permanent Overseas voters may receive an absentee ballot by email, fax, or online.</u> • If you select "Online" you will receive an email instructing you how to access your ballot online. • Military and Permanent Overseas voters may request and access their ballot directly at https://myvote.wi.gov. • If no preference is indicated, your absentee ballot will be mailed to your residence address listed in Box 3. • You are encouraged to provide a physical mailing address as backup in case of electronic transmission difficulties. Please only fill the circle for your preferred means of transmission. • If you are living in a care facility, please provide the name of the facility. • If someone will be receiving the ballot on your behalf, please list them after C/O. <u>Please note:</u> The absentee elector is still required to vote their own ballot, although they may request assistance in physically marking the ballot.
6	<ul style="list-style-type: none"> • Select the first option if you would like to receive a ballot for a single election or a specific set of elections. • Select the second option if you would like to have a standing absentee request for any and all elections that may occur in a calendar year (ending December 31). • Select the third option only if you are indefinitely confined due to age, illness, infirmity or disability and wish to request absentee ballots for all elections until you are no longer confined or fail to return a ballot for an election.
7	<ul style="list-style-type: none"> • This section is only to be completed by an elector or the agent of an elector who is currently hospitalized. • A hospitalized elector must certify that he or she cannot appear at the polling place on Election Day. • An agent completing this form for a hospitalized elector must provide his/her name, signature and address on this application.
Assistant Signature:	In the situation where the elector is unable to sign the Voter Declaration / Certification due to a physical disability, the elector may authorize another elector to sign on his or her behalf. Any elector signing an application on another elector's behalf shall attest to a statement that the application is made on request and by authorization of the named elector, who is unable to sign the application due to physical disability.
Voter Signature:	By signing and dating this form, you certify that you are a qualified elector, a U.S. citizen, at least 18 years old, having resided at your residential address for at least 28 consecutive days immediately preceding this election, not currently serving a sentence including probation or parole for a felony conviction, and not otherwise disqualified from voting.



Volunteer van drivers are always needed to take Jefferson County Veterans to their medical appointments at the VA Hospital in Madison.

As a driver, you get a sense of satisfaction for knowing you make a difference in the lives of others.

YOU NEED NOT BE A VETERAN TO BE A DRIVER

Volunteer Driver Requirements:

- Be at least 18 years old;
- Have clean driving record (No DUI or OWI citations) in the last 10 years;
- Fill out an application (which goes to the Community Relations Office at the VA Hospital in Madison) . ✓
- Pass the required physical assessment, background check/fingerprint process & TB screening.
- Complete an orientation and go on a “ride along” with an experienced driver.
- Be a reliable volunteer, having a strong desire to help others and be willing to be there for several hours until all appointments are finished.

For more information

Contact the Jefferson County Veterans Service Office

(920) 674-7240

or stop by the office at 311 S. Center Avenue, Jefferson.

